



## School Rules

Our school rules are underpinned by the following:

- Our school is a “Bully Free Zone”.
- Respect – for self, others and property.
- A strong work ethic.

This policy is reviewed on a regular basis.

### **General**

- School commences at 9.20 am and finishes at 3.00 p.m., the infants at 2pm. The school authorities stress that the Board of Management provides no facility for the supervision of children before 9.10 a.m. and after 3p.m. Teachers do oblige and supervise the yard from 9.10 am to allow assembly time.
- Pupils must attend regularly.
- Pupils may not leave the school premises until dismissal time, except when collected, or with the written permission of the parents, signed and dated.
- Parents must sign out pupils when leaving school early and sign them in if they are returning to school.
- School uniforms must be worn at all times
- The school discourages children from bringing in junk food for lunches and snacks.

### **Rules in Classroom**

- Children are expected to work to the best of their ability at all times.
- Work should be presented to as high a standard as possible for each individual child.
- Children are expected to respect themselves, their teachers, all staff members, their peers and all others with whom they come in contact.
- Children are expected to respect their own property, property of other children and school property.
- Children are expected to co-operate with their teacher and follow instructions.
- Each child must do his/her own work.
- Children are not allowed in classrooms during break times except with the permission of the teacher or on wet days.
- Children must stay in their classrooms to eat lunch and on wet days, but they must remain seated. Games/toys are provided for wet days.
- Each child is expected to keep his/her immediate desk area clean.
- No running, sliding or rough play is permitted in classrooms or toilets.
- Only one person at a time is permitted in a toilet cubicle.
- Children are not allowed to bounce a ball at line-up or in the classroom.



- Disruptive talking is not allowed in the classroom during lessons.
- Parents must ensure that their child has his/her schoolbooks, pencil, pen, ruler, rubber and sharpener etc as required.
- Constant interruption and/or disruption in class leading to a cessation of teaching to deal with the problem, will be seen as serious misbehaviour, as it prevents the rest of the class from having a proper education.

### **Rules out of Class**

- Children must respect property.
- Children are expected to include others in all activities and no child should be excluded.
- Our school is a “Bully free Zone” – ref Anti Bullying Policy.
- No throwing of any object in school, other than a ball at games, is allowed.
- No climbing on school premises is allowed.
- The use of glass bottles, containers, etc is forbidden.
- Children must respond quickly to the bell.
- Children’s coats, bags etc should be labelled with their names.
- Parents will be notified of any incidents of serious mis-conduct.
- Following a child’s absence from school, a note from parents, stating the reason for the absence is expected. A record of all absences, explained or otherwise, will be kept – ref Attendance Policy.
- Children are expected to keep their play areas free from litter.

### **Rules for the school yard**

- Running, when leaving the classrooms or when going home, is not allowed. No running on the corridor at any time.
- Everyone must go outside at break-time unless permission to remain inside is given by a teacher. No one is permitted to leave the yard without informing the teacher in charge and getting permission.
- Toilets in Mrs. O’ Meara’s room to be used during break times.
- The area between the front hall and the two-storey building is not a play area. Neither is the ramp at the front of the school or the area between the new classroom and the wall.
- Everyone must remain in his/her designated play area.
- Soft play area is available to various classes on designated days.
- Kicking bottles, cans, stones or other missiles is not allowed in the yard.
- Only balls provided by the school may be used.
- School skipping ropes should be returned to the relevant box at the end of break time. Any child who has his/her own skipping rope must fold it up before leaving the yard – to prevent tripping.



- Skipping and ball games to cease promptly when the bell goes at the end of break.
- Fruit may be eaten in the yard. All other food must be consumed in the classroom.
- Rough play/sliding tackles are not allowed in the school.
- All bullying, fighting, name calling etc will be investigated by the relevant teacher/ teacher on yard duty – ref Anti Bullying Policy. Incidents on yard will be reported to the class teacher and possibly the Principal.

#### **Rules for exiting the school at end of school day**

- When the bell goes children are to walk to the school gate.
- Children going on the Parkbridge bus will line up at the top of the yard and then walk on when bus prefect assures a teacher all pupils are present.
- Children waiting for the Monaghan bus will meet the After School Team at the school walls.
- If parents are not there to collect them, children will wait inside the school walls until their lift arrives.
- When entering or leaving the school, children must use the gate. Hopping over the wall is strictly forbidden. The gates must be closed after use.
- Once the children enter the school grounds in the mornings, they are not allowed back out without permission.

#### **Evaluation**

Staff will always be aware of behaviour in the yard and will know our policy is effective if

- Children play safely and happily during break times.
- There is positive feedback from staff, parents and children.